

# Commission on Trauma-Informed Care Meeting

March 20, 2023

8:30 - 10:00 am

Meeting held Virtually

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## MEETING MINUTES

### Members in Attendance:

Chair, William Jernigan

Senator Malcolm Augustine

Cynthia Robichaud (*Delegate Reilly's designee*)

Kirsten Robb-McGrath (*MDOD designee*)

D'Lisa Worthy (*MDH designee*)

Miles Lawrence (*DJS designee*)

James Hock (*Superintendent Jones' designee*)

Dr. Wendy Lane, MD, MPH

Dr. Joyce Harrison, M.D.

Dr. Frederick Stieder, Ph.D.

Katie O'Mailey

Frank Kros

Matila Sackor-Jones

Ulysses Archie

Jessica Lertora

Christina Peusch

Dr. Inga James, Ph.D.

Councilmember Zeke Cohen

Councilmember Elizabeth Guroff

Mike Demidenko (*DHS designee*)

### Commission Staff:

Christina Drushel Williams

Christine Fogle

### I. Welcoming Remarks

Mr. Jernigan opened the Commission on Trauma-Informed Care meeting and welcomed members and guests. He reviewed the agenda and explained that the Office has not received any information about changes that may occur as a result of the change in administration but assured the Commission that we will make any announcements as we receive them.

### II. Roll Call/Introductions

Ms. Fogle took attendance and confirmed that a quorum was present.

### III. Approval of Minutes

Mr. Jernigan called for a vote to approve the January meeting minutes. Mr. Archie made a motion to approve the January meeting minutes. Ms. Harrison seconded the motion. The vote was unanimous with one abstaining so the motion to approve the January meeting minutes was passed.

### IV. Update ~ Commission

Mr. Jernigan discussed the upcoming application process for the Commission. Applications will be accepted beginning March 1, 2023. The link to the application will be forwarded once it is up and available.

**NOTE: On March 2, 2023 the Appointments Office was contacted and the application process will now open in April, 2023. No exact date was given. Ms. Fogle requested that she be informed when the application process will open and to receive a link. Once this is received, the link to the application will be forwarded.**

Mr. Jernigan also reviewed the following policies regarding the Commission

- Individual Commissioners may not speak on behalf of the Commission
- Workgroups must involve the full Commission in all decision making
  - All materials created must be approved by the entire Commission before distribution
  - All events must be approved by the full Commission in order to be conducted or publicized with the name of the Commission
  - Chairs may request to bring items to the Commission by requesting time on the agenda

#### **V. Update ~ Spring Training ~ Training Workgroup**

Training Chairs discussed the days/weeks preferred to plan the upcoming training sessions. The goal is to have four 3-hour training sessions to allow small group training for all Commissioners, Workgroup Chairs, and Agency Representatives. Ms. Fogle suggested Monday mornings and Thursday mornings as those were the day/times that most of the Commissioners and Legislators were able to attend the Commission meetings when those were discussed and voted on.

#### **VI. Utilizing a Frameworks Lens ~ Public Awareness Workgroup**

Ms. Olivio made a presentation on Frameworks Institute and communication science used in Frederick County. Mr. Archie led a vibrant discussion which led to a vote to have a representative from Frameworks Institute attend a Commission meeting to present on their work and how it may inform the work of the Commission.

Mr. Jernigan called for a vote to approve Frameworks Presentation at a future meeting. Mr. Archie made a motion to approve the motion. Ms. Lertora seconded the motion. The vote was unanimous with one abstaining so the motion to invite Frameworks Institute present at a future Commission meeting was passed.

**NOTE: Ms. Fogle contacted the Frameworks contact and proposed the next three Commission meetings. The only one she is available to present is May 15th, 2023 so she will be on the agenda to present regarding the Frameworks Institute at the May 15th Commission meeting.**

## **VII. VOTE ~ Introductory Packet for Incoming Administration ~ Organizational Implementation and TA Workgroup**

Ms. Guroff and Ms. James brought the Introductory Packet to the attention of the Commission stating that no substantive suggestions were made to the outline. Mr. Archie stated that he had submitted the comments made in the 2022 Legislative Report. Ms. Fogle clarified that no specific bullet points were being recommended but rather adding the theme of incorporating a Frameworks Lens throughout the document.

Mr. Jernigan called for a vote to approve the Outline for the Introductory Packet for the Incoming Administration. Mr. Strider made a motion to approve the motion. Ms. Worthy seconded the motion. The vote was unanimous with one abstaining so the motion to approve the Outline for the Introductory Packet was passed.

## **VIII. Workgroup Report Outs and Updates**

The Commission did not have time to hear from the workgroup chairs but they will submit written reports to send to the Commission.

## **IX. Next Steps**

Workgroups should continue to meet. Workgroup Reports are due to Christine on or before Monday March 13 , 2023 to be sent with materials to Commissioners.

## **X. Closing Remarks**

The next Commission on Trauma-Informed Care meeting is on Monday, March 20, 2023 at 8:30 am - 10:00 am.

## **XI. Adjournment**

The meeting was adjourned at 11:30 a.m.

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## **Resources & Links**

- [Link to the Training Workgroup Jamboard](#)
- [Link to Public Awareness Workgroup Padlet](#)
- [Link to Commission on Trauma-Informed Care](#)